

The magazine *EDUCACIÓN GLOBAL* is an annual publication devoted to internationalization of higher education in the context of globalization and international cooperation. It is directed at researchers, university directors, students, professors, specialists and stakeholders interested in the processes of HEIs internationalization.

### **GENERAL CRITERIA**

- Only unpublished or with low circulation will be received.
- The submission of an article for its publication implies the author's authorization for its reproduction.
- Article reception does not assure its publication.
- Topics must be framed within the area of higher education and internationalization, and will be subject to the decision of the Editorial Board.

Suggested topics:

- Globalization and knowledge society.
- Mobility of students and academics.
- Internationalization of the curriculum.
- Use of ICT for internationalization.
- Quality assurance of international education.
- Processes of the convergence of higher education.
- Language learning.
- International cooperation.

### **EVALUATION CRITERIA**

- The Editorial Board will select the articles according to the criteria and content of this call:
  - Relevance of the topic.
  - Importance of the topic selected.
  - Up to date academic topic.

## EDITORIAL GUIDELINES

- Articles should contain an abstract, an introduction, the main body, conclusions and references.
- Articles should be sent using Microsoft Word.
- Articles should not exceed 20 pages and must follow the subsequent format:
  - Letter size sheet.
  - Title of the text: centered, Times New Roman 12 pt, in bold.
  - Author's name: after the title, on the right-hand side, Times New Roman 12 pt, in bold.
  - Subtitles in the text: Times New Roman, 12 pt, in italics.
  - Main body: Times New Roman, 12 pt, 1.5 spacing.
- The executive summary must:
  - Be written in 500 words maximum.
  - Provide the reader a general idea of the manuscript.
  - Provide an overview of the main achievements and recommendations of the article that can be easily understood in a short period of time by the readers.
  - Be easily translated into other languages.
  - Be understandable to non-specialist readers to the subject of the manuscript.
  - Define the technical terms in case they are included in it.
  - Do not use abbreviations.
  - Be clear and concrete avoiding peripheral details.
  - Avoid topics that cannot be found throughout the article.
- Principles of style. The writing of the articles should be simple and clear, guided by the following recommendations:
  - Use basic grammatical structure, eg: subject + verb + predicate.
  - Use simple tenses: present, past and future.
  - Write short and direct statements from 15 to 20 words.
  - Avoid using vague words such as thing.
  - Avoid writing in the first person.
  - Break down all acronyms the first time presented in the text beginning from the introduction.
  - All foreign words and titles of publications should be in italics.
  - Do not underline anything in the text, where the aim is to highlight one or more words, these should be in bold.

- Use spaces when using figures and not commas (eg: 1 567 000).
- Write paragraphs with the following structure: the main clause, the argumentative and closing sentences, all these driven by the same idea.
- All pages must be numbered, including bibliography, graphs, tables, etc.
- All images, tables and graphics must have a title and a number identifying them, which will be referenced in the text.
- The footnotes will have a numerical sequence.
- The bibliographic references will be included according to the APA model.
- On a separate sheet, a brief overview of the author of no more than four lines should be included. It must contain the academic degree, position, institution and email address of the author.
- Only articles written in Spanish and English will be accepted.

#### **ADDITIONAL INFORMATION**

- The AMPEI will send to the authors, without charge, two samples of the journal in which their articles are published.

#### **SUBMISSION OF ARTICLES AND RESEARCH REPORTS**

- The manuscript must be submitted to: karinal@cgci.udg.mx

#### **DEADLINE FOR SUBMISSION**

- **May 18<sup>th</sup>, 2012.**

#### **FOR MORE INFORMATION CONTACT:**

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